

**DEPARTMENT OF**  
**PROFESSIONAL STUDIES**

# **Overview**

***Established in the year 2002 as Centre for Career Advancement (CCA)***

***Upgraded to Department of Professional Studies (DPS) in 2007 with the following goals:***

- ***Professional training aimed at wider career opportunities.***
- ***Value enhancement of academic programmes for higher level placement at Undergraduate level.***
- ***Creation of course programmes to cater to new generation business needs.***

# **Courses Offered:**

- ***B.Com Professional.***
- ***B.Com (CA).***

# **Add-On Programmes**

- **CIMA (Chartered Institute of Management Accountants).**
- **ICCE (Integrated Coaching for Competitive Examinations).**
- **CPT (Common Proficiency Test) Coaching.**
- **PCC (Professional Competence Course) Coaching.**
- **ICSI Foundation (Institute of Company Secretaries of India).**
- **SAP (System Application Products).**

# **B.Com CA**

- ***Exclusively caters to students interested in pursuing Chartered Accountancy course .***
- ***Admission only for Registered students of ICAI.***
- ***Syllabus same as of B.Com Regular.***
- ***CPT & PCC Classes.***
- ***Faculty from the Profession.***
- ***Classes from 5:30pm.***
- ***No. of seats – 60.***

# **B.Com Professional**

- ***A new high profile programme incorporated with a professional approach enabling Higher Career Placements.***
- ***First of its kind in India which allows students to gain a professional degree simultaneously with their B.Com Professional Degree.***
- ***An innovative & rewarding programme of professional competency in commerce & management.***
- ***Tied up opportunity to become a global accounting & management professional.***
- ***Classes start from 6:30 am.***
- ***No. of Seats – 60.***

# Features Of B.Com Professional

- **Case studies for better understanding.**
- **Standard of curriculum higher than the intermediate levels of professional programmes.**
- **Helps leveraging time.**
- **In house practical training through Mock Business Situations.**
- **Research work to enhance conceptual & analytical skills.**
- **Industry Orientation & Training.**
- **Regular sessions for upgrading Soft Skills.**
- **Constant support/monitoring on Soft Skill Development & technical skills.**
- **Compulsory enrollment for a professional course among CIMA, ACS or ICCE.**

## **B.Com Professional Curriculum**

- ***Subject coverage to suit expected skill & applications for higher level placement.***
- ***Practical & scenario based approach.***
- ***Regularly revised.***
- ***Unique content to enhance employability.***
- ***Curriculum designed at a level above intermediate CA & CS.***
- ***Industry matching skill sets incorporated.***

# **B.Com (Professional)**

## **The Course Structure – Semester I & II**

### **Semester I**

- **Business Economics & Environment.**
- **Business Management**
- **Business & Industrial Law**
- **Financial Accounting - I**
- **Holistic Development – I**
- **Yoga**

### **Semester II**

- **Business Math & Statistics**
- **Marketing Management**
- **Indian Financial System & Corporate Finance**
- **Financial Accounting – II**
- **Indian Constitution**
- **Union Budget & The Finance Act**
- **Yoga**

# ***The Course Structure – Semester III & IV***

## **Semester- III**

- ***Banking Theory, Law & Practice***
- ***Human Resources Management***
- ***Corporate Law & Practice -I***
- ***Advanced Financial Accounting-I***
- ***Holistic Development – II***

## **Semester IV**

- ***Business Communication & Inter Personal Skills***
- ***E.Commerce***
- ***Corporate Law & Practice - II***
- ***Advanced Financial Accounting - II***
- ***EXIM Trade & FOREX Management***
- ***Computer Fundamentals***

# ***The Course Structure – Semester V & VI***

## **Semester V**

- ***Auditing-I***
- ***Cost & Management Accounting-I***
- ***Insurance Management***
- ***Taxation-I***
- ***Financial Management - I***
- ***Business & Accounting Information Systems***
- ***Skill Development- Accounting Software Certification (30 Hrs)***
- ***Right To Information Act***

## **Semester VI**

- ***Auditing - II***
- ***Cost & Management Accounting-II***
- ***Investment Management***
- ***Taxation - II***
- ***Financial Management - II***
- ***Research Methodology***
- ***Research Project (Team Work)/ Viva***
- ***Industry Training Report (Team Work)***
- ***Environmental Management***

# **Extra Curricular Activities**

- ***Regular Interclass sports .***
- ***Special hours every week for cultural and literary activities.***
- ***Intra College and Inter College events***
- ***Annual departmental fest-COGNITO.***
- ***Opportunities to represent the college in fests organized by other colleges.***

# **Placements**

## **& Market Exposure**

- ***Special placement assistance.***
- ***Visit to industries where the students are given opportunity to apply theories studied in class to actual situations.***
- ***One month compulsory Industrial Internship for all third year students.***
- ***Guest lectures by working professionals from their respective industries.***

# **Faculty**

- ***Selection - based on higher academic & professional achievements.***
- ***Preference – for industrial experience & exposure.***
- ***Regular updation - through workshops & seminars.***
- ***Encouraged - to do research.***

# **Teaching Methodology**

- ***The habit of reference reading inculcated.***
- ***Combination of conceptual lectures, case study analysis & on the job industry training.***
- ***Comprises training in relevant areas of information technology, research work & presentation skills.***
- ***Practical sessions.***
- ***Specific research training to develop Data collection & Analytical Skills.***

# **Question Paper Pattern**

- ***B.Com Professional question paper consists of four sections- objective, descriptive, conceptual and Analytical.***
- ***Negative marks for incorrect answers in the objective section.***
- ***One compulsory section dedicated to case study.***
- ***Pass percentage - 40%.***

# **Selection Criteria**

- ***Admission through Aptitude test, Group discussion and Personal Interview.***
- ***Weight age to be given for marks obtained in the qualifying exam (10+2).***
- ***Eligibility criteria - 60% aggregate.***
- ***Any student expecting to meet the eligibility criteria can apply for provisional admission.***
- ***Admission to be confirmed after furnishing the results.***

# Add on Courses -1

## Integrated Coaching for Competitive Examinations (ICCE)

- **It is a structured course.**
- **Equips students for career competitive examinations such as CAT/GMAT, Civil Services etc.**
- **Coaching by competent & trained faculty.**

# **Structure of ICCE Programme**

- **The program is structured in to 3 years**

**1<sup>st</sup> Year : ICCE – I (Foundation)**

**2<sup>nd</sup> Year : ICCE – II (Intermediate)**

**Stream A (CAT)**

**Stream B (Civil Services/Allied)**

**3<sup>rd</sup> Year : ICCE III (Final)**

**Stream A (CAT)**

**Stream B (Civil Services).**

## **2. Chartered Institute of Management Accounting (CIMA)**

- ***An internationally recognized professional qualification in management accountancy, which focuses on accounting for business.***
- ***Coaching by competent & trained faculty.***
- ***It is guided & supervised by the Chartered Institute of Management Accounting (CIMA) UK.***
- ***For further details, visit [www.cimaglobal.com](http://www.cimaglobal.com)***

# Structure of CIMA

- **Certificate Level (1<sup>st</sup> Year).**
  - *Fundamentals of Management Accounting*
  - *Fundamentals of Financial Accounting*
  - *Fundamentals of Business Economics*
  - *Fundamentals of Business Mathematics*
  - *Fundamentals of Ethics, Corporate Governance & Business Law*
- **Managerial Level (2<sup>nd</sup> Year)**
  - *Management Accounting Performance Evaluation*
  - *Management Accounting Decision Management*
  - *Organizational Management & Information Systems*
  - *Integrated Management*
  - *Financial Accounting & Tax Principles*
- **Strategic Level (3<sup>rd</sup> Year)**
  - *Management Accounting Risk & Control Strategy*
  - *Management Accounting Business Strategy*
  - *Management Accounting Financial Strategy*
- **TOPCIMA** (*Test of Professional Competence in Management Accounting*)